## Next Trim Registration Process

Select 'Register' from the top menu.



Fill in registration form

next	Login <b>Register</b> Contact	
Note: In order to access the p	roduct library on this site, please fill out and submit this form. You will be sent an email after your details are checked and you will then be able to log in. 🔅	¢
Details		
	*mandatory fields.	
Name*	Name	
Email*	Email	
Role*	Role	
Supplier Code	Supplier Code	
Password*	Password	
Repeat Password *	Repeat Password	
Company Name*	Company Name	
Position	Position	
Telephone *	Telephone	
Fax	Fax	
Address*	Address	
Verification *	Ring Road Control   Type the text Image: Capitor Control   Privacy & Terms Image: Capitor Control   Image: Capitor Control Image: Capitor Control   Image: Capitor Contro Image: Capitor Control	

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## Notes for completion

## A \* next to the item means it's a mandatory field and must be filled in

Name\* – Your Full Name

**Email**\* – your email address. This will be used as your login username and also to send confirmation of registration. Please ensure you have access to the mail box.

**Role**\* – Your role as a user of the Next Trims site. Please note if you select a role that does not apply to you your registration could be rejected.

- Next HO User A user that works in the Next Head Office
- NS User A user that works for Next Sourcing
- Labelling and Packaging Supplier A user whose organisation suppliers labels and print to Next
- Garment and Product Supplier A user whose organisation supplies garments and/or products to Next. PLEASE NOTE this user role requires you to enter your supplier code

**Supplier Code** – If you are a Garment or Product Supplier you must provide your supplier code.

**Password\*** – enter your chosen password (PLEASE MAKE A NOTE OF YOUR PASSWORD)

**Repeat Password\*** – repeat your chosen password

Company Name\* – Your company name

**Position** – your position within the company

**Telephone\*** – your contact telephone number

- **Fax** your company fax number
- **Address\*** your organisation address

Verification\* - please enter the verification text to confirm you are not a robot

## **Verification Process**

Upon clicking Register you will be sent an email similar to the below:

\*\*\*\*\*

Dear Ian,

Thank you Next Trims

This email was sent from an automated service. Please do not reply to it. If you have any queries please contact <u>commercialservices@next.co.uk</u>.

Click the link and you will be taken to a page similar to below:

next	Login	Register	Contact
Email verified: Thank you for verifying your email. You should receive another email after your details are checked and found to be satisfactory.			×

You will also receive an email:

\*\*\*\*\*\*

Dear Ian,

© 2017 - Next Trims

Thank you for verifying your email. You should receive another email after your details are checked and found to be satisfactory.

Thank you Next Trims

This email was sent from an automated service. Please do not reply to it. If you have any queries please contact <u>commercialservices@next.co.uk</u>.

If your registration has been accepted you will then be sent another email:

\*\*\*\*\*\*

Dear Ian Joseph,

Your user registration has been accepted. Please login with your username and password used during registration.

Thank you Next Trims

This email was sent from an automated service. Please do not reply to it. If you have any queries please contact <u>commercialservices@next.co.uk</u>.

You can now login with your email and password you set during registration.